**LESSON-PLAN (Session 2021-22) Even Semester**

**Name of Professor**: Pooja Rani

**Subject: English**

**Class: B.C.A 2nd Semester**

**Subject/Paper: Personality Development**

| **Sr. No.** | **Days** | **Topics to be covered** | **Remarks if any** |
| --- | --- | --- | --- |
|  | **01-04-2022to 15-04-2022** | * Personality * Deranged Personality * Personality Analysis | **\_\_** |
|  | **16-04-2022-30-04-2022** | * Personal Grooming * Body Language | **\_\_** |
|  | **01-05-2022to 15-05-2022** | * Art Of Good Conversation * Art Of Intelligent Listening | **\_\_** |
|  | **16-05-2022-31-05-2022** | * Interpersonal skills and Role Playing * Team Behaviour | **\_\_\_** |
|  | **01-06-2022to 15-06-2022** | * Group Discussion * Presentation Skills and Seminar Skills | **\_\_\_** |
|  | **16-06-2022-30-06-2022** | * Interview Preparation | **\_\_\_** |
|  | **01-07-2022to 16-07-2022** | * Interview Preparation | **\_\_\_** |

\*Vacation as per university calendar

\*Assignments and unit test will be taken as per schedule.