**LESSON-PLAN (Session 2021-22) Even Semester**

**Name of Professor**: Ms. Manisha

**Subject: Human Resource Management**

**Class: M.Com I (II Sem)**

**Subject/Paper: MC 201**

| **Sr. No.** | **Days**  | **Topics to be covered** | **Remarks if any** |
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|  | **01-04-2022to 15-04-2022** | **Human Resource Management (HRM): Concept, evolution, scope, importance, objectives and** **functions, HRM in dynamic environment** |  |
|  | **16-04-2022-30-04-2022** | Building up skills for effective HR manager; Global HRM; Human resource planning |  |
|  | **01-05-2022to 15-05-2022** | Human resource information system; Human Resource policy; Job analysis |  |
|  | **16-05-2022-31-05-2022** | Recruitment; Selection; Induction and Placement |  |
|  | **01-06-2022to 15-06-2022** | Work Force: Promotion, transfer and separation; Employee training and executive development |  |
|  | **16-06-2022-30-06-2022** | Career planning and development; performance and potential appraisal; Empowerment, quality of work life |  |
|  | **01-07-2022to 16-07-2022** | Compensation – nature and significance; Incentives and employee benefits; Job satisfaction; Job stress management |  |

\*Vacation as per university calendar

\*Assignments and unit test will be taken as per schedule.